

How to Accept an Official KRVA/USAV Club Assignment

From the Official Email

1. Navigate to your email and open the email “Accept Your Assignment from *Volleyball Club’s Name!*”
2. Click **Accept Assignment**.
 - This action cannot be undone. By clicking this, you are officially accepting the invitation to play for this Club.
3. Confirm/Enter your Athlete’s Information and click **Next**.
4. Confirm/Enter your information (parent/guardian), click **Next**.
5. Follow the prompts to complete the assignment process.

From your SportsEngine Account

1. Sign in to MySE.
2. Navigate to the **Home** tab in the left-hand navigation.
3. On the top of the page, find *Club Assignment Requests*.
4. Find the desired club assignment and choose **View Details**.
5. Read the message, and click **Accept Assignment**.
6. Follow the prompts to complete the club assignment.